

GORDONSVILLE FRIED CHICKEN FESTIVAL

Saturday, October 3, 2026

Festival Hours: 10:00am-4:00pm

South Main Street – Gordonsville, VA 22942

- 1) **Setup Time:** 7:00am-9:00 am (all vehicles must be cleared from the festival area by **9:00am**)
 - a) **Check In:** Upon arrival, **go directly to your assigned booth space**. If you have any questions about your space, come to the Visitor Center for assistance.
 - b) Unload promptly at your space, move your vehicle to the **designated vendor parking locations**, and then return to complete setup.
- 2) **Booth information**
 - a) Bring your own **tents, tables and chairs**
 - b) **Tent weights are required** (no staking in pavement)
 - c) Keep all materials within your footprint; do not block walkways or your neighbor's space.
- 3) **Load in/Load out**
 - a) **Festival Hours:** 10:00am-4:00pm Vendors must remain open for full event
 - b) **No vehicles are allowed in the festival area during the event hours (10am-4pm)**
 - c) **Breakdown:** Begins at **4:00pm**. Vehicles may re-enter only when event area is cleared of attendees and staff give the all clear.
 - d) **Important:** Vendors who close or leave prior to 4:00pm, may be prohibited from participating in future Gordonsville events.
- 4) **Weather and Safety**
 - a) Event is **rain or shine** – plan for sun, wind, or showers (weights, sidewall, covers)
 - b) In case of severe weather or safety concerns, follow instructions from Town of Gordonsville staff or public safety.
- 5) **Power, Parking and Trash**
 - a) **Power will not be provided.** Please plan accordingly with battery packs or quiet generators (if permitted in advance) after unloading, park in **designated vendor parking area only**.
 - b) **Pack in, Pack out:** Remove all trash/debris from your space at day's end.
- 6) **Compliance**
 - a) Have your **Virginia Sales Tax ID** available if requested
 - b) **FOOD VENDORS:** Please remember that you must collect and remit your Meals + Beverage Tax payment to the Town Treasurer. Instructions and the required form will be sent to you separately.
 - c) Follow all instructions from Event Staff, volunteers, and public safety.
 - d) **Day-of assistance:** Your main contacts for the event are Anna Pillow (cell phone: 826-529-4761) and Andrew Valdez (cell phone: 826-529-4762)